Master's Program

Graduate School of Engineering

Kobe University

(Special Entrance Examination for International Students)

(AY2027　Round 2)

Online Application Website Entry Guide



Graduate School of Engineering, Kobe University

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Things to do before the application period

(1) My Page Registration

●Access the "Kobe University Graduate School Entrance Examination and Undergraduate Transfer Examination Online Application Website":

https://e-apply.jp/ds/kobe-u/

Refer to the "Online Application Procedure (click here)" and register your "My Page" first.

You can register your My Page before the application period begins.

(2) Application Registration & Examination Fee Payment Procedures

①Advance Preparation

- ✓ Check the "Advance Preparation" page on the online Application Website in advance for information on computer specifications and other equipment required to submit an online application.
- ✓ Check the "List of Application Documents" in the application guidelines and prepare the necessary documents.

Things to do during the application period

②Logging into the Online Application Website

Log in by entering the email address and password you registered in advance when registering your My Page.

③How to Apply

1. Click the red "Apply" button on the top page of your My Page.
2. On the Graduate / Undergraduate selection screen, select "Graduate School of Engineering (Master's Program)".
   →Click "Next"
3. On the ①Entrance exam / important notes screen, select the type of admission.

Department	Type of Admission
Architecture	Department of Architecture-Special Entrance Examination for International Students (Round 2)
Civil Engineering	Department of Civil Engineering -Special Entrance Examination for International Students (Round 2)
Electrical and Electronic Engineering	Department of Electrical and Electronic Engineering-Special Entrance Examination for International Students (Round 2)
Mechanical Engineering	Department of Mechanical Engineering-Special Entrance Examination for International Students (Round 2)
Chemical Science and Engineering	Department of Chemical Science and Engineering-Special Entrance Examination for International Students (Round 2)

→Click "Next"

4. On the ②Chosen school screen, select the number of the “Education and Research Field” to which the supervisor, with whom you have received the provisional acceptance belongs. For numbers, refer to the “Educational and Research Fields, Faculty, and Research Subjects (Keywords)” page in the application guidelines. If you do not make a selection, the entry of your desired institution will result in an "error," and you will not be able to proceed to the next screen.

Department	Selection
Architecture	Select one number from "1" to "20."
Civil Engineering	Select one number from "C1" to "C18."
Electrical and Electronic Engineering	Select one number from "1" to "10."
Mechanical Engineering	Select one field code from "MH-1" to "MI-2.
Chemical Science and Engineering	Select one number from "1" to "10."

5. If you are a Japanese Government (MEXT) Scholarship Student, click “I am eligible for an application fee exemption (e.g., MEXT Scholarship).”
6. Confirm that the entrance examination fee (30,000 yen) is displayed in the lower right corner.
   For MEXT (Japanese Government) Scholarship students, “0 yen” will be displayed.
   →Click “Next”
7. On the ③Application Information screen, refer to the “List of Application Documents” in the application guidelines and enter the required information as instructed below.
   Be sure to also check the notes and instructions displayed on the Online Application Website before entering any information.

≪Caution≫

Even if certain fields are not marked as required on the Online Application Website, some of them are mandatory for the Graduate School of Engineering(indicated by a ★). Enter the necessary information according to the table below.

○Applicant Information

Item		Notes
Face Photo	Necessary	A front-facing, upper-body photo taken within the last three months, without a hat, and with a plain background (in JPEG, PNG, BMP, or HEIC format). Note that this photo will also be used for your student ID card.
Name (Kana)★	Necessary	
Name (Kanji)	Necessary	The information you register on your My Page will be automatically reflected. Foreigners can write their information in English.
Name (English)★	Required for foreign nationals	
Former surname, if any	Only applicable individuals	

Gender	Necessary	The information you register on your My Page will be automatically reflected.
Birthday	Necessary	The information you register on your My Page will be automatically reflected.
Mail Address	Necessary	The information you register on your My Page will be automatically reflected.
Student Number★	Only students advancing to the Doctoral Program	

○Nationality

Item		Notes
International Student	Necessary	
Type of current visa	Only applicable individuals	If you are residing or staying in Japan under a residence status, select your residence status.
Scholarship Information (For International Students Only)	Only applicable individuals	If you are an international student and have scholarship information, enter it here.

○Current Address, etc.（Document delivery address）

≪Caution≫

You will be able to check your examination ID and selection result notification online, so no documents will be sent to you. The address you enter in this field will be used to send documents related to the enrollment procedure, so enter the [Shipping address information for enrollment procedure documents].

If you do not have an address in Japan, the enrollment procedure will be completed online. If you are a foreigner and do not have an address in Japan, enter your current address.

Item		Notes
Postal Code★	Necessary *	* Required for those living in Japan. Not required for those living outside Japan.
Prefecture★	Necessary *	* Required for those living in Japan. Not required for those living outside Japan.
Street Address	Necessary	Also enter the building name and room number.
City / State / Province	Necessary	
Telephone Number★	Necessary *	* If you do not have a landline phone number, you do not need to enter this information.
Mobile Number	Necessary	If you do not have a mobile number, enter a landline number.

○Emergency Contact (within Japan)

Enter contact information for someone other than yourself.

≪Caution≫

If you are residing outside of Japan at the time of application and do not have an emergency contact in Japan, you do not need to fill in this information.

Item		Notes
Name (Kana)★	Necessary	
Name (Kanji) or Name (English)★	Necessary	
Mobile Number★	Necessary	If you do not have a mobile number, enter a landline number.
E-mail Address★	Necessary	
Relationship★	Necessary	

○University information

(Undergraduate program) (including expected graduation)

Item		Notes
Country of School (if outside Japan)	Only applicable persons	
University category★	Necessary	Example: National
Name of University★	Necessary	Example: Kobe University
Faculty★	Necessary	Example: Faculty of Engineering
Department★	Necessary	Example: Architecture
Graduation / Completion (Expected) Date★	Necessary	Example: 2024/03(year/month)
Graduation / Completion (Expected) Classification★	Necessary	
Degree	Optional	Example: Bachelor (Engineering)

○Academic background

Those who have received education in Japan from primary through higher education	Enter your post-high school information
Those who have received education outside of Japan	**Enter all information from primary school onwards**

≪Caution≫

Be sure to include any experience attending language schools or as a research student.

If so, enter it in the [Other 1・2・3] column.

Example: ① XX Japanese Language School, △△ Course

② Kobe University, Graduate School of Engineering,

Department of Electrical and Electronic Engineering (Research Student)

Enter your identity so that it is clear ↑

～Example of input for those who have received education outside of Japan～

Item		Notes
Elementary school★	Necessary	
Country of school (if outside Japan)	Only applicable individuals	
Admission★	Necessary	Enter the date of enrollment
Graduation★	Necessary	Enter the date of graduation
Length of attendance★	Necessary	Example: 6
Junior high school★	Necessary	
Country of school (if outside Japan)	Only applicable individuals	
Admission★	Necessary	Enter the date of enrollment
Graduation★	Necessary	Enter the date of graduation
Length of attendance★	Necessary	Example: 3
High school★	Necessary	Also fill in this field if you are a National Institute of Technology (KOSEN) graduate.
Country of school (if outside Japan)	Only applicable individuals	
Admission★	Necessary	Enter the date of enrollment
Graduation★	Necessary	Enter the date of graduation
Length of attendance★	Necessary	Example: 3
University★	Necessary	Also include your faculty and department
Country of school (if outside Japan)	Only applicable individuals	
Admission★	Necessary	Enter the date of enrollment
Graduation★	Necessary	Enter the date of graduation
Length of attendance	—	
Degree (Expected)	Optional	Example: Bachelor (Engineering)
Graduate school★	Necessary	Also include your graduate school and major.
Country of School (if outside Japan)	Only applicable individuals	
Admission★	Necessary	Enter the date of enrollment
Graduation★	Necessary	Enter the date of graduation (expected)
Length of attendance	—	
Degree (Expected)	Optional	Example: Master's degree (Chemical Science and Engineering)

○Employment record

Enter any work experience you have.

*Part-time or casual work information does not need to be entered.

○Qualifications, awards, or licenses

Enter any applicable items.

○File upload

Check the “List of Application Documents” in the application guidelines and upload the documents in PDF format, if applicable. If there are not enough file upload fields, use the backup upload field.

Item		Notes
File Upload 1	All applicants	Upload a document proving the unofficial acceptance prepared by the faculty member of the education and research field of your first choice. (Downloaded from the Graduate School of Engineering website and stamped or signed by a faculty member)
File Upload 2	All Applicants	Fill in the necessary information on the “Survey Sheet” and upload.it. (Downloaded from the Graduate School of Engineering website)
File Upload 3	Only those residing in Japan	Foreign applicants should upload a Residence Certificate (住民票) in PDF format which is issued by the local municipality (valid for 30 days from issue date.) (Make a PDF of the scanned or photographed copy of the certificate of residence.).
File Upload 4	All applicants	Fill in the necessary information in application document confirmation sheet. (Downloaded from the Graduate School of Engineering website)

○Privacy Policy【Necessary】

Check the "Personal Information Handling Policy," acknowledge it, and then select "I agree."

→Click “Next”

8. On the ④Confirm Application Information screen, check that the information you entered is correct.

Clicking “Your application form (for review)” will allow you to download the application form (PDF). Be sure to check the Application Form (PDF) format.

After clicking “Your application form (for review),” you can click the “Register” button at the bottom of the page. If there are any errors in the information you entered at this point, click the “Back” button to correct the information you entered.

≪Caution≫

- Make sure that you have selected the correct “Educational and Research Fields”.
  The selected “Educational and Research Fields” cannot be changed after application.
- When reviewing the Application Form (PDF), you may notice blank fields for items such as “Research topic after enrollment,” “Examination subject,” “Emergency contact,” “Examination number,” “Desired research period,” and “English proficiency.” These fields are not required for the Doctoral Program in Engineering application and can be left blank.
- The “Application Form (for review)” cannot be used as an application document.
  →Confirm that the content is correct, then click “Register”.

9. Application complete

Once the ⑤Application complete screen appears, your application registration is complete.

To proceed with payment of the examination fee, click the "Pay" button.

If you are applying for advancement, payment of the examination fee is not required.

≪Caution≫

If any of the following apply to you, do not make your payment and promptly contact the Academic Affairs Section, Faculty and Graduate School of System Informatics by email.

・Japanese Government (MEXT) Scholarship Student

・Applicants affected by a major disaster who wish to request an examination fee waiver

(For details, refer to the Kobe University website (神戸大学受験生ナビ).)

④Examination Fee Payment　*Not necessary for advancing students

On the ⑥Payment screen, refer to the "Online Application Procedure (Click Here)" while paying the examination fee using your preferred payment method.

≪Caution≫

Ensure payment is completed during the application fee transfer period. If payment cannot be confirmed during the transfer period, your application will be automatically canceled. Check the application guidelines for the transfer period.

⑤ Confirming Your Application Form

After payment is complete, you can download the "Application Form (not a sample)" from the top page of your My Page. Download the Application Form. Also, confirm that the status in the upper right corner of the applied entrance exam category shows as [Application submitted (paid)].

（3）Submission of Application Documents

Review the [List of application documents] in the application guidelines and submit the documents marked with a checkmark (✓) under "Hard copy submission."

*Depending on the applicant, this procedure may not be necessary, so carefully check the student recruitment guidelines.

1. Printing of Application Address Label

Print the third page of the application form, "Address Label for Application," in color within My Page.

2. Submission of Application Documents

Mailing Address or Submission Address for Application Documents

Academic Affairs Section,
Faculty and Graduate School of Engineering, Kobe University
1-1, Rokkodai-cho, Nada-ku, Kobe, Hyogo 657-8501
Tel: +81(0)78-803-6350

【By mail】

Application period: Review the application guidelines

・After completing your application registration and paying the application fee on the online application site, print the "Application Address Label" on page 3 of the "Application Form" displayed on your My Page section in color. Attach it to a size 2 envelope and enclose the "Hard copy submission" listed in the [List of application documents].

・Send by registered express mail.

【If you bring your application to the counter】

Application period: Review the application guidelines

Hours: 9:30 a.m. to 4:00 p.m. (JST)

(Except Saturdays, Sundays, holidays and from noon to 1:00 p.m. on weekdays)

・After completing your application registration and paying the application fee on the Online Application Website, print the "Application Address Label" found on page 3 of the "Application Form" displayed on your My Page. Submit this along with the "Hard copy submission" listed below in the [List of Application Documents].

The application process is now complete.
Please complete all procedures during the Application period.

(4)Contact Information

Academic Affairs Section,
Faculty and Graduate School of Engineering,
Kobe University
1-1, Rokkodai-cho, Nada-ku, Kobe, Hyogo 657-8501
Tel: +81(0)78-803-6350
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