

Academic Year 2020 Dissertation Review Schedule
(For students scheduled to complete the program on March 25, 2021)

Graduate School of Engineering

Date	Procedure	
Mid Nov. ~ Early Dec., 2020	Research Results Presentation & Preliminary Review Committee	<ul style="list-style-type: none"> • Each department holds a Research Results Presentation and each department chair submits a Research Results Report to the Dean of the Graduate School via the Administrative Office for Student Affairs. • The academic supervisor, upon request by a student, sets up a Preliminary Review Committee to determine whether or not the content of the submitted dissertation draft is qualified to be reviewed for a doctoral degree. • The Preliminary Review Committee submits a Preliminary Review Results Report to the Department Council via the Department Chair.
~ Dec. 4 (Fri.), 2020	Department Council	<p>The Department Council deliberates and selects Review Committee member candidates, and the Department Chair submits a list of individuals scheduled to submit dissertations and Review Committee member candidates, and a Preliminary Review Results Report to the Dean of the Graduate School via the Student Affairs Section.</p> <p>If there are individuals who wish to complete the program early, documents required for early completion must be also submitted.</p>
Mid Dec., 2020	Early Completion Review Committee	<p>The Early Completion Review Committee holds a meeting only when a student requests early completion.</p>
Jan. 8(Fri.), 2021	Operating Committee	<p>The Operating Committee establishes the Review Committee for students scheduled to submit their dissertation.</p>
Jan. 19(Tue.) ~ Jan. 22 (Fri.), 2021	Submission of dissertation	<p>Student Affairs Section (Office Hour 9:00~17:15 except 12:00~13:00)</p>
Jan. 29 (Fri.), 2021	Review Committee	<p>The Review Committee begins to review dissertations. Final exam (dissertation presentation)</p>
Feb. 12 (Fri.), 2021	Review report submitted to Dean of Graduate School	<p>Review completed The Review Committee submits a Review Report to the Dean of the Graduate School via the Student Affairs Section.</p> <p>At least one week before the Faculty Council meeting, the Student Affairs Section distributes a copy of a summary of the dissertation review results to each faculty member.</p>
Mar. 6 (Sat.), 2021	Faculty Council meeting Dean of Graduate School	<p>Whether or not a degree is to be conferred is determined in a Faculty Council meeting.</p> <p>The Dean of the Graduate School reports the review results to the President of the University.</p>
Mar. 24 (Wed.), 2021	Graduation Ceremony	

Notes:

1. The dissertation review for individuals who have not gone through the doctoral degree program takes place according to the above schedule.
2. The review for students planning to complete the doctoral degree program early (in March 2020) also takes place according to the above schedule.